



## **SUMMARY OF BENEFITS AND PRIVILEGES**

**For Full-Time Classified Employees**



## **Health and Prescription Drug Coverage**

Comprehensive health and prescription coverage is offered on the NJ State Health Benefits Program. Plans offered include a Preferred Provider Organization (PPO), Health Maintenance Organization (HMO), Tiered Network Plan and High Deductible Health Plan. Employees enrolled in the PPO plan pay a percentage of salary of their salary for benefits. Employees enrolled in the HMO and HD plans contribute a percentage of premiums based on their salary. Employees enrolled in the Tiered Network plan pay 75% of the PPO contribution rate. All plans should be reviewed carefully and compared with spousal/partner coverage if available prior to making an enrollment decision.



To enroll, you must work for the State of New Jersey or an eligible agency, authority, or commission of State government. If you work for a county, township, or municipality and are not paid directly by the State or one of its agencies, you are **not** eligible for the NJSEDCP.

The NJSEDCP is handled by Empower (formerly Prudential). You can go to Empower's NJSEDCP website - <https://newjersey.retirepru.com/> or you can call them at [1-866-NJSEDCP](tel:1-866-NJSEDCP).

See our Fact Sheet, Deferred Compensation - NJSEDCP - <https://www.state.nj.us/treasury/pensions/documents/factsheets/fact32.pdf>

## **Group Life Insurance**

Coverage of one-and-one-half (1½) times the annual base salary is free and an additional 1½ times base salary requires a contribution. Contributory coverage is mandatory in the first year of enrollment.

## **Vacation leave**

Classified employees earn one (1) day for each full month of service from date of hire to beginning of calendar year, or 12 days from one to five years of service; fifteen days after 5 and up to 12 years of service; 20 days after 12 and up to 20 years of service; and 25 days after 20<sup>th</sup> year of service. In addition employees can carry over their vacation leave for one year.

## **Holidays**

Employees receive twelve (13) paid holidays each year. These are:

- New Year's Day (1<sup>st</sup> Monday in January)
- Martin Luther King's Birthday (3<sup>rd</sup> Monday in January)
- Washington's Birthday (3<sup>rd</sup> Monday in February)
- Good Friday
- Memorial Day (last Monday in May)
- Juneteenth
- Independence Day
- Labor Day
- Columbus Day (2<sup>nd</sup> Monday in October)
- Election Day
- Xmas (1<sup>st</sup> Monday in December)
- Thanksgiving Day
- Christmas Day

## **Sick Leave**

Classified employees are entitled to one and one-quarter (1¼) days of sick leave for each completed month of employment for a total of fifteen (15) days of sick time each year. There is a lump sum payment (SCOR) of one-half of accumulated sick time up to \$15,000 at retirement.



## **Workers' Compensation**

Both income protection and medical benefits are provided for job-related illnesses or injuries. All work-related injuries or illnesses must be reported immediately to your supervisor and the People Operations and

- **The Pavilion** is located near Mackin & Bischoff Halls and features cook to order grill and daily specials.
- **Dunkin Donuts** is available in the 1<sup>st</sup> floor of Adler Center.

### **Campus Store**

The Campus Store provides an assortment of general reading materials, office supplies, collegiate clothing, and snacks. Full-



police. In the event of an emergency, dial extension 6666. For regular business, dial extension 7432.

P:Emp/Benefits/ClassFT  
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