

**RAMAPO COLLEGE OF NEW JERSEY  
COMMON APPLICATION FORM**

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

TITLE:  Assistant  Associate  Full Professor of \_\_\_\_\_

UNIT:  ASB  CA  LIB  HGS  SSHS  TAS YEAR APPOINTED: \_\_\_\_\_

FUNDING REQUESTED:  Career Development  FDF  Sabbatical  Other

Have you ever been awarded a sabbatical leave?  No  Yes If yes, when? \_\_\_\_\_

Have you applied for or intend to apply for a Sabbatical leave during this academic year?  No  Yes

If yes, please specify what the Sabbatical would entail and the semester(s) that you are applying for a Sabbatical leave<sup>1</sup>: \_\_\_\_\_

Have you applied for or intend to apply for any other in-house funding this year?  No  Yes

If yes, please specify: \_\_\_\_\_

Have you applied for outside funding related to this project?  No  Yes

If yes, please specify: \_\_\_\_\_

Have you received in-house support for scholarship within the last five years?  No  Yes

If yes, list previous in-house awards: FDF, Career Development, Ramapo Foundation, Sabbatical, TLTR:

<u>Year</u>	<u>Award Program</u>	<u>Project</u>	<u>Amount</u>
2018/19	_____	_____	_____
2017/18	_____	_____	_____
2016/17	_____	_____	_____
2015/16	_____	_____	_____
2014/15	_____	_____	_____

**I pledge to submit a complete report to the Dean and Office of the Provost (with a copy to Employee Relations) no later than the end of the academic year in which the award was made, or upon completion of the proposed work, whichever is first.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Note: While Faculty may apply for FDF and a Sabbatical in the same academic year, because Faculty are not permitted to receive additional institutional funding while they are on Sabbatical, including FDF, Faculty applying for FDF and a Sabbatical are responsible for ensuring that any work and/or projects related to his/her FDF award must be completed outside of the semester(s) he/she has been awarded a Sabbatical leave. As such, any FDF reports submitted to the Dean and the Provost that demonstrate either a portion of an entire FDF project/assignment was conducted while a Faculty member was on a Sabbatical leave will not be approved for payment.

