

YEARLY STATE ETHICS COMMISSION REQUIREMENTS

<http://ww2.ramapo.edu/facultystaff/er/ethics.aspx>

ALL EMPLOYEES	MANAGERS	FACULTY	TIMING
Ethics Training - Mandatory for all State Employees	Ethics Training - Mandatory for all State Employees	Ethics Training - Mandatory for all State Employees	Request sent in Fall. Submission required within two weeks of initial request.
Ethics Briefing - Received in years when the full training is not received/completed	Ethics Briefing - Received in years when the full training is not received/completed	Ethics Briefing - Received in years when the full training is not received/completed	Request sent in Fall. Submission required within two weeks of initial request.
Outside Activity Questionnaire - Must be completed every year whether or not there is Outside Employment	Outside Activity Questionnaire - Must be completed every year whether or not there is Outside Employment	Outside Activity Questionnaire - Must be completed every year whether or not there is Outside Employment	Request sent in Fall. Submission required within two weeks of initial request.
Request for Approval for Attendance at Events - State employees must request approval to attend any event not sponsored by a State agency. Definition of event is located on ER web page at: http://ww2.ramapo.edu/facultystaff/er/ethics.aspx	Request for Approval for Attendance at Events - State employees must request approval to attend any event not sponsored by a State agency. Definition of event is located on		