#### FAQ's ABOUT ALCOHOL PERMITS

### There are two types of permits.

- 1. Ramapo Alcohol Permit (Internal)
- 2. ABC Permit: Special Permit for Social Affairs (External)

#### When do I need a Ramapo Alcohol permit?

Whenever you are serving alcohol on campus and there is NO money changing hands at or before the event.

### When do I need an ABC permit?

When there is a cash bar or money is changing hands?

# What if the alcohol is free but participants pay an admission fee?

That would still be considered an exchange of money and require an ABC permit.

## What if the tickets are prepaid and no money is given at the door?

That would still be considered an exchange of money and require an ABC permit.

### Where do I go to get an internal alcohol permit?

- 1. Go to <a href="http://www.ramapo.edu/conferences">www.ramapo.edu/conferences</a> and look under forms/policies for faculty/staff/student or click on <a href="http://www.ramapo.edu/conferences/forms\_policies/docs/Alcohol-Permit-Application-011410.pdf">http://www.ramapo.edu/conferences/forms\_policies/docs/Alcohol-Permit-Application-011410.pdf</a>
- 2. Email the application to <u>scheduling@ramapo.edu</u>.
- 3. Within 72 hours, a permit will be e-

